

# Public Document Pack

## NOTTINGHAM CITY COUNCIL

### COMMISSIONING AND PROCUREMENT SUB-COMMITTEE

**MINUTES of the meeting held at LB 31 - Loxley House, Station Street, Nottingham, NG2 3NG on 15 March 2017 from 14.01 - 14.05**

#### **Membership**

##### Present

Councillor Alex Norris (Chair)  
Councillor Nicola Heaton (Vice Chair)  
Councillor David Mellen  
Councillor Dave Trimble

##### Absent

Councillor Jon Collins  
Councillor Jane Urquhart

#### **Colleagues, partners and others in attendance:**

Katy Ball - Director of Procurement and Children's Commissioning  
Alison Challenger - Director of Public Health  
Kate Morris - Governance Officer  
Steve Oakley - Head of Contracting and Procurement  
Christine Oliver - Head of Commissioning

#### **Call-in**

Unless stated otherwise, all decisions are subject to call-in and cannot be implemented until 23 March 2017

#### **66 APOLOGIES FOR ABSENCE**

Councillor Jon Collins - Council Business  
Councillor Jane Urquhart - Work Commitments

Jules Sebelin – Business Development Manager, Nottingham Community and Voluntary Service

#### **67 DECLARATIONS OF INTERESTS**

None.

#### **68 MINUTES**

The minutes of the meeting held on 15 February 2017 were confirmed as a correct record and signed by the Chair.

#### **69 VOLUNTARY AND COMMUNITY SECTOR UPDATE**

An update document was submitted by Jules Sebelin, Business Manager at Nottingham Community and Voluntary Services and is appended to these minutes.

**RESOLVED to note the content of the update.**

**70 RECHARGE TO THE NHS FOR MEDICINE PRESCRIBED THROUGH PUBLIC HEALTH SERVICES - KEY DECISION**

Alison Challenger, Director of Public Health introduced a report on the Recharge to the NHS for medicines prescribed through Public Health Services. She highlighted the following points:

- (a) the Council commissions public health services through Nottingham City Clinical Commissioning Group (CCG) to uphold its responsibility to provide public health services. These services range from drug and alcohol services and smoking cessation to sexual health services and they all involve prescription of medication to service users;
- (b) establishing a pooled budget arrangement through a Section 75 agreement transfer of funds to Nottingham City CCG for a 2 year period starting in April 2017 will allow the Council to carry out a comprehensive assessment of the medicines used within public health services and a greater degree of governance, monitoring and efficiency to be achieved.

**RESOLVED to:**

- (1) approve the spend of £1,096,000 in order to meet the prescribing costs of public health services for 2016/2017;**
- (2) approve the development of a Section 75 agreement with Nottingham City CCG as lead commissioner who will continue to administer the scheme on behalf of Nottingham City Council as part of a pooled budget arrangement;**
- (3) approve up to £1,096,000 for 2017/18 and up to £1,096,000 to support integration and efficiencies.**

Reasons for decision

The Council has a responsibility to commission public health services which involves the prescription of medications to service users. Whilst the responsibility and funding lies with the Council the costs associated with prescribing these medications are borne by Nottingham City CCG. These costs relate to payments made to community pharmacies where the prescription is dispensed and the cost of the prescription medication themselves. Nottingham City CCG has to be reimbursed for these costs.

Rather than seek annual approval for the cost of reimbursing the CCG, setting up a Section 75 agreement will allow the Council to cover the costs of prescribed medications through the Public Health Grant. As well as covering costs the setting up a Section 75 agreement with the CCG will allow the Council to monitor the service delivery and ensure that services are procured in the best way to meet the needs of citizens. The Section 75 agreement will also allow the Council to have greater insight into how the budget is spent and how efficiencies can be achieved leading to better value for money.

Other options considered

One alternative option would be to continue with the block payments that are currently used. This was rejected due to need for greater understanding of service uptake, actual usage of medicines and prescribing trends. A pooled budget will enable a better system of review and allow for potential sharing efficiencies across the wider medicines management system.

A further option is for the Council to administrate and manage the scheme directly with the NHS providers. This option was rejected as it would require additional staff to be and it would create two schemes requiring practitioners to retrieve funding from two different commissioners (the Council and the Provider) which would add complexity and deter engagement and the provision of public health services would be adversely impacted.

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**Commissioning and Procurement Sub-Committee 15.3.2017****Voluntary Sector Update**

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**Charity Pulse 2017 consultation: How is Brexit affecting you and your charity?**

The Voluntary Sector's annual staff satisfaction survey is now open, run by Birdsong Charity Consulting with *Third Sector* magazine. They are interested to find out what impact Brexit is having on charities. They have asked: Do you still have confidence in your leaders? Has Brexit increased your workload? Or affected your morale and motivation?

This is the 11th year of Charity Pulse, providing the sector with long-term trend information. The key findings will be published by *Third Sector* in the summer and made available to everyone free of charge. The survey is open until 7 April 2017.

We have made the consultation available through our website and e-bulletin to encourage Nottingham charities to have their say. We will also submit a response from NCVS.

**Voluntary Sector Policy Forum on Food Poverty**

A few years ago we compiled information on Free and Low Cost meals which we make available through our website. The information has proved useful for groups and organisations needing to signpost vulnerable families and individuals towards these services. We have recently engaged a team of Service Learning students from NTU to help us refresh this information and to conduct some research into how the services are currently being used. Our early findings from a public opinion poll have brought forth some interesting accounts from people with experience of using these services.

Considering the high level of interest in Food Poverty and the city's ambition to be a city of social eating we felt it the right time and topic to bring the sector together to look at how organisations and their service users continue to cope with austerity and to decide collectively what issues need to be moved more quickly to the top of agendas.

We will also use the latter part of the forum to have a dialogue about the best way to facilitate and manage future discussions and inform NCVS if we are adopting the right approach. Meeting will take place on Wednesday 3 May from 10.00 until 1 at 7 Mansfield Road.

**One Nottingham Voluntary and Community Sector Strategic Reference Group**

One Nottingham is setting up a new Strategic VCS Reference Group, to support the VCS One Nottingham Board members. It is an opportunity to identify strategic issues affecting the city and collaborate with a range of partners to formulate responses to these.

A call for Expressions of Interest is going out this week and is open until 4<sup>th</sup> April.

We have been involved in the work and our continued involvement means that even the smallest of organisations can have a say. One Nottingham is also aware of our policy forums and we are committed to working together to join things up. We firmly believe there is no single 'right way' to manifest and represent the voice of the sector.

## **D2N2 SIEAG refresh of Social Inclusion Strategy and other LEP information**

The Voluntary sector led Social Inclusion and Equalities Advisory group for the D2N2 LEP is overseeing the refresh of the Social Inclusion Strategy. At the same time the LEP's Strategic Economic Plan (SEP) is being updated. We have concluded that the two documents are not mutually exclusive and that there is a case to be made for Inclusive Growth to be embedded within all parts of the SEP. A piece of work linking the two strategies together will be commissioned shortly and a SIAEG sub-group will assist in the development of the specification.

We see this as a real opportunity to look at systematic change within economic development. The LEP is not only a powerful economic driver but that it is an enabler of even those most distant from the labour market to participate in opportunities.

We are also fortunate that the D2N2 LEP was an early adopter of Social Inclusion which can bring delivery opportunities for parts of the Community and Voluntary sector. In fact two of the Building Better Opportunities Programmes (Towards Work and Money Sorted) will be launched in early May. Both programmes are VCS led and have over 40 organisations in the delivery supply chain.

### **Community Programme for D2N2 tender launch date imminent**

This is an additional social inclusion programme intended to be complimentary to Building Better Opportunities and other employment programmes and is aimed at those hardest to reach in the labour market and may be seen as a pre-pre-employment programme. This phase will feature a 'grant with support' model and will be accessible to even small voluntary organisations, especially those that aren't included in BBO delivery. Once DWP has given final sign-off the tender could be expected as early as April.

### **Looking After Each Other (LAEO)**

We continue to work with NCC to develop the reach of LAEO and are currently developing a Volunteer / Helping Strategy for the city as part of this work. While LAEO highlights the more informal aspects of volunteering through doing good deeds or being a good neighbour for instance, there is recognition that individuals need to be supported appropriately to do this safely and effectively.

### **Upcoming report on the past year of Support for the Voluntary Sector**

At the April Sub-committee meeting we will report back on our involvement delivering some elements of Support for the Voluntary Sector through the Area Based Grant and COI arrangements. One of our Group Development Workers will attend to give feedback on the process and to report on challenges and opportunities groups have encountered when looking for support.

### **CYPPN and VAPN Networks**

There are 160 organisation members of the Children and Young People's Provider Network CYPPN  
There are 179 organisation members of the Vulnerable Adult Provider Network (VAPN)

The networks continue to contribute to the health and wellbeing across the city and are in attendance at over 40 strategic and partnership boards. A full report on the Networks will be made available with the minutes from this meeting.